

From: -	To VIJAYA BANK, _____ _____
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Dear Sirs,

Sub: Application for release of foreign exchange for overseas employment / emigration / education / maintenance of close relatives / medical treatment abroad.

I request you to release me the below mentioned foreign exchange for the purpose of remittance / travelling abroad. The requisite particulars of the remittance I travel are furnished hereunder:

1	a. In case of travel abroad for employment abroad/emigration/ education abroad/medical treatment abroad	
	Amount of foreign exchange required	
	Currency Notes	
	Travellers Cheques	
	Drafts	
	Total	
	b. Country/ies to be visited /emigrated	
	c. Purpose of visit	
	d. In case of remittance for overseas employment	
	i) Name & address of the overseas employer	
	ii) Nature of employment	
	iii)Duration of employment	
	e. In case of remittances for Education abroad	
	i) Name & address of the overseas University /Institution	
	ii) Name of the course of study	
	iii) Duration of the course	
	iv) Whether admission to the above course has been confirmed by the above university	
	v) Date of commencement of the course	
	vi) Annual Foreign Exchange requirement towards	
	a) Tuition Fees	
	b) Maintenance Expenses	
	c) Boarding & Lodging	
	d) Settling-In allowance	
e) Others (Books, Computers etc.)		

	f. In case of remittance for medical treatment abroad	
	i)	Nature of Ailment
	ii)	Name & address of the Hospital where treatment will be undertaken
	iii)	Approximate expenditure in Foreign Exchange towards the treatment
	g. Passport No. Date of Issue Place of Issue Date of expiry	
	h. Nationality	
	i. Travel ticket Number	
	Date of booking	
	Name of the airlines / shipping / transport Co	
	Date of commencement of journey	
2	In case of remittance for maintenance of close relatives abroad	
	a) Amount of foreign exchange required	
	Drafts	
	TT	
	Total	
b) Name and address of the beneficiary and nature of relationship		

I/We hereby declare that the transaction details of which are specifically mentioned herein above does not involve, and is not designed for the purpose of any contravention or evasion of the provisions of the aforesaid Act or of any rule, regulation, notification, direction or order made there under.

I/We also hereby agree and undertake to give such information/documents as will reasonably satisfy you about this transaction in terms of the above declaration.

I/We also understand that If I/We refuse to comply with any such requirement or make only unsatisfactory compliance therewith, the Bank shall refuse in writing to undertake the transaction and shall, if it has reason to believe that any contravention / evasion contemplated by me/us report the matter to Reserve Bank of India.

*I/We further declare that the undersigned has/have the authority to give this declaration and undertaking on behalf of the firm I company.

The rupee equivalent of the above amount together with your charges may please be debited to my S.B./VFEX A/c No _____ with you.

Thanking you,

Yours faithfully,

[SIGNATURE]

Place :

Date :

*Applicable when the declaration/undertaking is signed on behalf of the firm/company.